ANNUAL GENERAL MEETING

3 July 2012
Teleconference

Start 4.30pm

Karakia

Present: Daryle Deering (co-chair), Maria Baker (co-chair), Jo Harry (minutes), Anne Brebner, Heather Casey, Nani McCluskey, Richard Jeffcoat, Paul Stewart, Barbara Mosley, Margaret Daniela, Mel Lienert-Brown, Roberta Clunie (nee Pohatu), Brian Pickering, Annette Freegard, Chris Lundy, Charmain Kennedy, Mark Baldwin, Paul Stewart, Bev Hodder, Suzette Poole, Jenny Miles, Trudy Dent, Bev Hodder, Gail Phillips, Chris Taua, David Warrington, Jayne Tawhi-Amopiu, Liz Burgess, Rachel Cotter, Louise van den Berg, Jo Dillon, Cybil Thompson, Ines Bruins, Georgina Darkins, Joanna Davison, Jane Simperingham, John Hartigan, Richard Renwick, Hineroa Hakiaha, Carol Seymour, Helen Hamer, Tricia Adam-Smith, Brian McKenna, Carol Harris Schneebeli


Agenda

1. Members present, quorum established

2. Apologies recorded and accepted

3. Minutes from 2011 AGM accepted as read – moved Chris Lundy, seconded Chris Taua

4. Matters arising –

   a) Indemnity Insurance – did not eventuate last year as in order to access reduced premiums for members the College was required to take out policies for 100 nurses. There were an insufficient number of members who advised of their willingness to commit to this offer. A query was
raised as to whether the College could negotiate with NZNO regarding reduced membership fees. **ACTION: National Committee to explore further. Branch chairs to also gauge/generate interest locally.**

5. Committee member changes – Maria Baker presented new caucus members. Acknowledgement to Hineroa Hakiaha and Nani McCluskey for their contribution to the College as they step down from National Committee.
   Kaiwhakahaere- Tish Siaosi
   Secretary - Katrina Wahanui
   Treasurer- John Emery

   Practice Board - John Emery
   Research Board - Pipi Barton
   Education Board - Reena Kainamu

   National Committee - Jayne Tawhi -Amopiu
   National Committee- Maria Baker (2nd Secretary / Liaison)

   Also Paul Stewart has taken on the National Committee treasurer role while Mel is on maternity leave

6. Reports (available on web site)
   a. President – presented, **moved Nani McCluskey, seconded Chris Lundy**
   b. Kaiwhakahaere – presented, **moved Ines Bruins, seconded Auckland member**
   c. Treasurer – presented, **moved Mel Lienert-Brown, seconded Gail Phillips. Financial report for caucus will be placed on website**
   d. Branch and Board – presented, **moved Paul Stewart, seconded Suzette Poole**

7. Matters arising from reports – Accounts have been audited for 2010-2011 financial year by Brian McCombe Charted Accountant (see financial statements on website). Discussion in respect to funding for travel and accommodation. This was largely contributed to by the Credentialing Project i.e. Travel required to meet and consult with key national stakeholders to establish the project. This will be offset by HWNZ funding (part of contract) expected to be paid July 2012 with quarterly payments thereafter for 2 years.

8. Constitution amendments – no amendments this year.

9. Membership numbers are approximately 391. Associates = 2, Ordinary Membership = 373, Fellows = 17.

10. General business –
a) Standards of Practice – consultation now complete, final draft in finishing stages and then for printing. Thank you to everyone who has taken an interest.

b) Credentialing – project manager change (Catherine Coates resigned due to gaining a new position. Jo Harry will take on the project management role). Interest from PHO sector is significant. TAM is also in discussions with Corrections with the goal of establishing credentialing within this sector. Certification will be progressed once the Credentialing project is further ahead. Accreditation – a number of discussions have been held with Nursing Council. TAM will not be offering ‘accreditation’ per se but rather contributing to with existing audit and other evaluation systems.

c) Strategic Plan – consultation now complete and the Plan is almost ready for printing. The Strategic Plan will inform annual operational plans

d) College Structure – Discussion about a process for reviewing the infrastructure for the college to take place over the next year. In the short term, the administration role held by Jo Harry will be developed into a managerial role with administrator support. A person to fulfil the role of administrator for approximately 8-12 hours per week will be sought. Hours will need to remain flexible in order to be responsive to workload and to remain within available resources.

Questions/comments from members raised included:

- How will new role be funded? Largely from HWNZ funding in respect to the Project Management role for the Credentialing project
- Can HWNZ still fund retrospectively? NZCMHN has been funded on contract and deliverables. Significant work to date has been undertaken by TAM without payment to ensure feasibility of the project. There is a need to reward those who go over and above in their national role – this is a consideration for the future. In the present TAM roles are voluntary apart specific contracted roles.
- The need to consider how any proposed changes change in structure will impact on TAM resources.

e) NZNO MH nurses section developing into a college of mental health nurses. ACTION: Meeting to be set up with NZNO and attended by Daryle Deering, Tish Siaosi and David Warrington to raise the issue of the potential impact of two Colleges of Mental Health Nursing and our trademark. Heather clarified the trademark name. Suggestion made that the indemnity issue be discussed at same time; however it was noted that this is a separate discussion as indemnity needs to be revisited and scoped by TAM in the first instance. Hineroa
advised of the history of Te Ao Maramatanga (2004) and the importance of this name in respect to the NZ College of Mental Health Nurses. Our name was established in 2004 and has important history for our College.

Specific thank you was expressed by from Chris Lundy to Hineroa and Nani for all the work they have done for the College.

It was acknowledged that both Hineroa and Nani would be acknowledged for their significant roles within Te Ao Maramatanga National Committee over many years.

Karakia and close 1735

Daryl Deering RN PHD
President
Te Ao Maramatanga NZCMHN®