

## **National Nursing Consortium: practice standards endorsement**

### **Meeting minutes:**

**Date:** Friday 10 June

**Time:** 1500-1600

**Teleconference:** 0800 115 763 PIN 143986 (please note that your respective organisations will be invoiced for the cost of calls)

### **Agenda:**

*Welcome:* Susanne Trim

*Roll call:* Angela Bates, Maureen Ager, Maureen Morris, Daryle Deering, Taima Campbell

*Apologies:* David Warrington

### *Election of Chair:*

Maureen Morris was duly elected and congratulated on her new role.

### *Discussion of the role and processes of the consortium:*

- Participants introduced themselves.
- Decision-making process was discussed: the working party had envisaged that decision-making would be by email and teleconference. It was agreed that for the first few applications that the formal consideration of them should be by teleconference.
- Susanne and Daryle said that the working group had established the processes, systems and checklists however these may require tweaking as they were operationalised.
- Communication to wider sector –
  - announcement of new chair to be distributed through nursing networks
  - communications to go onto the HIIRC site
  - representatives would be responsible to report back to their respective organisation
  - decisions would be circulated through nursing networks
  - after each meeting updates would be prepared for the HIIRC site
- Clarified that the ToR was aimed at an endorsement process of broad specialty standards, not procedural or subspecialty standards

### *Update on expressions of interest:* Susanne Trim

- One application received – respiratory knowledge and skills framework. The assessment process has been initiated.
- Susanne has received a request for discussion from the nurse seconded to the Ministry to work on the endoscopy project. No detail at this point.
- Contact has been received from the diabetes nurse and the renal nurses groups expressing interest in seeking endorsement.

### *Other business:*

Maureen Morrison thanked Susanne for the work completed to date.

Angela noted that she would be on leave for 6 weeks from 22 July.

Taima sought clarification of Te Kaunihera membership. Susanne to make contact with Hineroa about the quorum requirements for decision making under the terms of reference.

*Next meeting date:*

- Susanne to schedule on either the 18/19 July after the feedback from NENZ and NETS is due.
- Agenda item: consortium endorsement decision: application for Respiratory Nurses Knowledge and Skills Framework.
- Kate Weston will deputise for Susanne as she will be on leave.